

ATTACHMENT 2 (k)

Field Experience Report

Kingdom of Saudi Arabia

The National Commission for Academic Accreditation & Assessment

Field Experience Report

To be completed by the faculty or teaching staff member at the end of each field experience.

Field Experience Report

Field Experience encompasses fieldwork, professional or clinical placements, internships and other forms of placement learning and applied learning that are part of the formal curriculum within the educational program. For direction on the completion of this template, refer NCAAA guidebooks.

Institution	Date of Report
King Saud University	3 June 2014
College	Department
College of Food and Agricultural Sciences	Department of Agricultural Economics
Program	Track
Applied Economics	N/A

A. Field Experience Course Identification and General Information

1. Field experience course title and code			
Field Training (APEC 410)			
2. Credit hours (if any)			
3 Credit hours			
3. Name and title of faculty or teaching staff member responsible for the field experience.			
Omer Elgaili Elsheikh Elamin (Assistant Professor)			
4. Dates and times allocation of field experience activities.			
a. Dates: One full working day per week, for 15 weeks. Each student arrange the schedule with the field experience location			
b. Times: 8 hours per day			
5. Level or year of the field experience.			
Fourth year/second semester			
6. List names, addresses, and contact information for all field experience locations.			
	Name and Address	Name of Contact Person	Contact Information (email address or mobile)
a.	National Agricultural Marketing Co. (THIMAR)	Abd Al-Hadi Suliman	0114933141
b.	Arab Co. for Livestock Development (Acolid)	Rashad Al-Saadani	0114195445
c.	Ministry of Agriculture, KSA	Abd Al-Jaleel Al-Ushari	0114016666
d.	Agricultural Development Fund	Musa Al-Qahtani	0112195555
	Food Product Company (WAFRA)	Jamal Bin-Trad Al-Saadoon	0112650909
	Al-Khalidiah Agricultural Co. LTD	Sofian Bin-Abd-Raziq Alhasan	0114665014 0014665016

B. Field Experience Modifications or Adaptations from Planned Field Experience Specifications

None

	Reason for Modification	Action Taken	Responsibility	Implications for Future
Student Enrollment	-	-	-	-
Field Staff	-	-	-	-
Program Faculty or Teaching Staff	-	-	-	-
Organizational Arrangements	-	-	-	-
Required Activities	-	-	-	-
Student Guidance and Support	-	-	-	-
Learning Outcomes	-	-	-	-
Other	-	-	-	-

C. Results

1. Distribution of Grades

Letter Grade	Number of Students	Student Percentage	Explanation of Distribution of Grades
A	5	55.6%	The result is highly skewed, with the majority of students scoring A+, A, B+, and B.
B	3	33.3%	
C	0		
D	0		
F	1	11.1%	
Denied Entry			
In Progress			
Incomplete			
Pass			
Fail			
Withdrawn		0	

2. Analyze special factors (if any) affecting the results

Regarding performance evaluation during the training program, student's evaluation is done by both the field supervisor, and academic supervisor, with weights of 60% and 40%, respectively. Perhaps, the reason for high grades is the overestimation of student performance by the field supervisor. Also, the evaluation by the academic supervisor depends partially on the feedback from the field supervisor, a matter that escalates the overvaluation of the trainees' performance.

Perhaps, overestimation of student's performance by the field supervisor may be explained by a thorough consideration of the nature of the subject, which could be summarized as follows: the training program extends for 15 weeks, during which the student joins the training company once a week; meanwhile, the student regularly attends his other courses and study activities at the university. The training institution does not pay for the trainee. Thus, with regard to the field supervisor, the program sums up as matter of helping the student to fulfill the university requirement.

D Administrative Issues

<p>1. Organizational or administrative difficulties encountered (if any)</p> <p>None</p>	<p>2. Consequences of any difficulties experienced for student learning in the course.</p>
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E Evaluation of Field Experience Activity

<p>1. Student evaluation of the field experience (Attach survey results report).</p>
<p>a. List the most important recommendations for improvement and strengths</p> <p>Introduction of a new training program to replace the current one</p>
<p>b. Response of instructor and field staff to this evaluation</p>
<p>2. Other Evaluation (e.g. by head of department, peer observations, accreditation review, other stakeholders)</p>
<p>a. List the most important recommendations for improvement and strengths</p> <p>An alternative program of training, titled "Cooperative training" has been approved. Under this program, the training period extends to 27 weeks, instead of 15. The trainee is obliged to join the training institution everyday (on full time basis, instead of one day per week) as the regular employee do. The training institution pays a salary to the trainee who performs the duties of an employee. This is expected to enhance the training process, and provides a realistic evaluation of trainee's performance.</p>
<p>b. Response of instructor and field staff to this evaluation</p> <p>The new program has been approved by the institution and will be implemented in the next academic year</p>

G Planning for Improvement

1. Progress on actions proposed for improving the field experience in previous field experience reports (if any).			
Actions recommended from the most recent field experience report(s)	Actions Taken	Results	Analysis
a. a. A new training program was recommended	Cooperative Training program approved	New program will be implemented the next academic year	-
b.			

2. List what actions have been taken to improve the field experience (based on previous field experience reports, surveys, independent opinion, or evaluation).

3. Action Plan for Next Semester/Year				
Actions Recommended	Intended Action Points and Process	Start Date	Completion Date	Person Responsible
a. Introduction of Cooperative Training program	The new training period extends to 27 weeks. The trainee is obliged to join the training institution everyday (on full time basis) as the regular employee do.	2014/2015	On-going	Prof. Dr. Mahdi M. Al-Sultan.
b.				

Name of Instructor: Dr. Alaa Qotb

Signature: _____

Date Report Completed: 3 June 2014

Name of Field Experience Teaching Staff Yosef Al Amri

Program Coordinator: Dr. Omer Elgaili Esheikh Elamin

Signature: _____

Date Received: 3 June 2014