

ATTACHMENT 2 (g)

Course Report

Kingdom of Saudi Arabia

The National Commission for Academic Accreditation & Assessment

**COURSE REPORT
(APEC 404)**

A separate Course Report (CR) should be submitted for every course and for each section or campus location where the course is taught, even if the course is taught by the same person. Each CR is to be completed by the course instructor at the end of each course and given to the program coordinator

A combined, comprehensive CR should be prepared by the course coordinator and the separate location reports are to be attached.

Course Report

For guidance on the completion of this template refer to the NCAAAA handbooks or the NCAAAA Accreditation System help buttons.

Institution	Date of Course Report 4/8/1435
College/ Department Agricultural Economics	

A. Course Identification and General Information

1. Course title	Research and Discussion	Code #	(APEC 404)	Section #		
2. Name of course instructor	Location					
Imad Eldin Yousif						
3. Year and semester to which this report applies.	2 nd semester 1435					
4. Number of students starting the course?	11	Students completing the course?	9			
5. Course components (actual total contact hours and credits per semester):						
	Lecture	Tutorial	Laboratory	Practical	Other:	Total
Contact Hours	3hours					3 hours
Credit						3 credit hours

B. - Course Delivery

1. Coverage of Planned Program			
Topics Covered	Planned Contact Hours	Actual Contact Hours	Reason for Variations if there is a difference of more than 25% of the hours planned
Introduction to research methodology	1	1	
Data collection and statistical analysis	1	1	
Presentation of results (PowerPoint program)	1	1	

2. Consequences of Non Coverage of Topics

For any topics where the topic was not taught or practically delivered, comment on how significant you believe the lack of coverage is for the course learning outcomes or for later courses in the program. Suggest possible compensating action.

Topics (if any) not Fully Covered	Effectuated Learning Outcomes	Possible Compensating Action

3. Course learning outcome assessment.

	List course learning outcomes	List methods of assessment	Summary analysis of assessment results
	Knowledge:		
1	Define research methodology and its importance.	Research project	The students selected different topics related to the agricultural economics and prepared a research paper. 8 out of 9 students who completed the course were able to deliver a final research paper. Only one student failed to finish his report. We conclude that course learning outcomes in the knowledge domain appear to have been met.
2	Write research project	Research project	
3	Recognize required data and analytical tools	Research project	
4	Cognitive Skills		
5	Plan for research project.	Research project	According to the evaluation of research project supervisor, most of the students were able to develop a research project with its main components
6	Develop research objectives and methodology	Research project	
7	Communication, Information Technology, Numerical		

8	Demonstrate ability to run a scientific research	Group discussion	Every student presented his research project in front of a group from teaching staffs and students Most of student showed the skill of presenting research and replying to the raised questions
	Assess research problems and questions	Group discussion	

Summarize any actions you recommend for improving teaching strategies as a result of evaluations in table 3 above.

4. Effectiveness of Planned Teaching Strategies for Intended Learning Outcomes set out in the Course Specification. (Refer to planned teaching strategies in Course Specification and description of Domains of Learning Outcomes in the National Qualifications Framework)

List Teaching Methods set out in Course Specification	Were these Effective?		Difficulties Experienced (if any) in Using the Strategy and Suggested Action to Deal with Those Difficulties.
	No	Yes	
Lecture-discussion		√	
Close monitoring from supervisor		√	
Oral presentation		√	

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Note: In order to analyze the assessment of student achievement for each course learning outcome, student performance results can be measured and assessed using a KPI, a rubric, or some grading system that aligns student work, exam scores, or other demonstration of successful learning.

C. Results

1. Distribution of Grades

Letter Grade	Number of Students	Student Percentage	Explanation of Distribution of Grades
A	1	11	One student score A+ which is outstanding student, 5 score B and B+ which are good students, and 2 average students score C. Only one student failed to complete his research project. The distribution of the results is considered reasonable.
B	5	56	
C	2	22	
D			
F	1	11	
Denied Entry			
In Progress			
Incomplete			
Pass			
Fail			
Withdrawn	2		

2. Analyze special factors (if any) affecting the results

3. Variations from planned student assessment processes (if any) (see Course Specifications).

a. Variations (if any) from planned assessment schedule (see Course Specification)

Variation	Reason
N/A	

b. Variations (if any) from planned assessment processes in Domains of Learning (see Course Specification)	
Variation	Reason
N/A	

4. Student Grade Achievement Verification (eg. cross-check of grade validity by independent evaluator).	
Method(s) of Verification	Conclusion
N/A	

D. Resources and Facilities

1. Difficulties in access to resources or facilities (if any)	2. Consequences of any difficulties experienced for student learning in the course.
None	N/A

E. Administrative Issues

1 Organizational or administrative difficulties encountered (if any)	2. Consequences of any difficulties experienced for student learning in the course.
None	N/A

F Course Evaluation

1 Student evaluation of the course (Attach survey results report)
a. List the most important recommendations for improvement and strengths
b. Response of instructor or course team to this evaluation

2. Other Evaluation (e.g. by head of department, peer observations, accreditation review, other stakeholders)
a. List the most important recommendations for improvement and strengths
b. Response of instructor or course team to this evaluation

G. Planning for Improvement

1. Progress on actions proposed for improving the course in previous course reports (if any).			
Actions recommended from the most recent course report(s)	Actions Taken	Results	Analysis
a.			
b.			
c.			
d.			

2. List what actions have been taken to improve the course (based on previous CR, surveys, independent opinion, or course evaluation).

3. Action Plan for Improvement for Next Semester/Year

Actions Recommended	Intended Action Points and Process	Start Date	Completion Date	Person Responsible
a. Provide more intensive information on research methodology	Increasing number of contact hours between student and supervisor	30.8.2014	30.12.2014	Dr. Imad
b. Unify the standards of evaluation between supervisors	Set-up of standards	30.8.2014	30.12.2014	Dr. Imad
c.				
d.				
e.				

Name of Course Instructor: _____ Imad Eldin Yousif _____

Signature: _____ Date Report Completed: _4/8/1435

Program Coordinator: _____

Signature: _____ Date Received: _____