|  |
| --- |
| **Program Name:** *Enter Program Name.* |
| **Program Code** (as per the Saudi Standard Classification of Educational Levels and Specializations): *Enter Program Code.* |
| **Qualification Level:** *Enter* *Qualification Level.* |
| **Department**: *Enter Department Name.* |
| **College**:  *Enter College Name*. |
| **Institution**: *Enter Institution Name.* |
| **Academic Year:** *Enter the* *Academic Year of the Report.* |
| **Main Location**: *Enter the* *Main Location of the Program.* |
| **Branches offering the Program** (if any):* ……………………………………………..
* ……………………………………………..
* ……………………………………………..
 |

**Table of Contents**

[**A. Program Statistics (in reporting year)** 3](#_Toc136179430)

[**B. Program Assessment** 3](#_Toc136179431)

[**C. Program Key Performance Indicators (KPIs)** 6](#_Toc136179432)

[**D. Challenges and difficulties encountered by the program (if any)** 7](#_Toc136179433)

[**E. Program development Plan** 7](#_Toc136179434)

[**F. Approval of Annual Program Report** 7](#_Toc136179435)

# **A. Program Statistics (in reporting year)**

|  |  |
| --- | --- |
| **Item** | **Number** |
| Number of students enrolled in the program |  |
| Number of students who started the program  |  |
| Number of students who completed the program |  |
| Number of students who completed an intermediate award specified as an early exit point (if any) |  |

\* A separate cohort analysis report for male and female sections and for each branch (if any)

# **B. Program Assessment**

**1. Program Learning Outcomes Assessment and analysis according to PLOs assessment plan \***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **#** | **Program Learning Outcomes** | **Assessment Methods**(Direct and Indirect) | **Targeted Performance (%)** | **Assessment Results** |
| **Knowledge and Understanding** |
| **K1** |  |  |  |  |
| **K2** |  |  |  |  |
| **K3** |  |  |  |  |
| **K..** |  |  |  |  |
| **Skills** |
| **S1** |  |  |  |  |
| **S2** |  |  |  |  |
| **S3** |  |  |  |  |
| **S..** |  |  |  |  |
| **Values, autonomy, and responsibility** |
| **V1** |  |  |  |  |
| **V2** |  |  |  |  |
| **V3** |  |  |  |  |
| **V..** |  |  |  |  |

\*Attach a separate report on the program learning outcomes assessment results for each semester (in the report year)، and for male and female sections and for each branch (if any).

|  |
| --- |
| **Strengths:** |
|  |
| **Areas for improvement prioritized:** |
|  |

**2. Students’ Evaluation of Courses**

| **Course Code** | **Course Title** | **Number of Students Who Evaluated the Course** | **Percentage of Participants** | **Evaluation Results (out of 10)** | **Developmental Recommendations**  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**3. Students Evaluation of Program Quality**

|  |  |
| --- | --- |
| **Evaluation Date:** | **Number of Participants:** |
| **Students Feedback** | **Program Response** |
| Strengths:*
*
 |  |
| Areas of Improvement:*
*
 |  |
| Suggestions for improvement:*
*
 |  |

**4. Academic Research and innovation during the reporting year**

**A. Research Achievements (in the year concerned)**

|  |  |
| --- | --- |
| **Activities Implemented** | **Number** |
| **Published scientific research** |  |
| **Research projects** |  |
| **Conferences organized by the program** |  |
| **Seminars held by the program** |  |
| **Conferences attendees** |  |
| **Seminars attendees** |  |

\* Attach a research production statement of the faculty and students in the program including basic data such as (researcher's name, research title, publishing entity, publishing date, etc.)

 \*\* In the case of multiple scientific production, the program lists the numbers for each classification individually (Example in individual research: if the total number is (10) in the case of production (6) published, and (4) acceptable for publication, etc.)

**- Discussion and analysis of scientific research and innovation activities**

|  |
| --- |
|  |

**B. Theses** (approved during the year concerned)

| **Thesis Title** | **Researcher's Name** | **Supervisor’s Name** | **Grade** |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**- Comment on Theses**

|  |
| --- |
|  |

**5. Students Evaluation of Academic Supervision**

|  |  |
| --- | --- |
| **Evaluation Date:** | **Number of Participants:** |
| **Students Feedback** | **Program Response** |
| Strengths:*
*
 |  |
| Areas of Improvement:*
*
 |  |
| Suggestions for improvement:*
*
 |  |

**6. Other Evaluation (if any)**

(e.g., independent reviewer, program advisory committee, and stakeholders (e.g., faculty members, alumni, and employers)

|  |  |  |
| --- | --- | --- |
| **Evaluation method:** | **Date:** | **Number of Participants:** |
| **Summary of Evaluator Review** | **Program Response** |
| Strengths:*
*
 |   |
| Points for Improvements:*
*
 |   |
| Suggestions for development:*
*
 |   |

\* Attach independent reviewer’s report and stakeholders’ survey reports (if any).

# **C. Program Key Performance Indicators (KPIs)**

Including the key performance indicators required by the NCAAA.

| **No** | **KPI** | **Targeted****Value**  | **Actual****Value** | **Internal****Benchmark** | **Analysis** | **New Target** |
| --- | --- | --- | --- | --- | --- | --- |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |

**- Comments on the Program KPIs and Benchmarks results:**

|  |
| --- |
|  |

# **D. Challenges and difficulties encountered by the program (if any)**

|  |  |
| --- | --- |
|  | **Teaching** |
|  | **Assessment** |
|  | **Guidance and counseling** |
|  | **Learning Resources** |
|  | **faculty** |
|  | **Research Activities/thesis supervision** |
|  | **Others** |

# **E. Program development Plan**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Priorities for Improvement** | **Actions** | **Action****Responsibility** |
|
| **1** |  |  |  |
| **2** |  |  |  |
| **3** |  |  |  |
| **4** |  |  |  |
| **5** |  |  |  |
| **6** |  |  |  |

\* Attach any unachieved improvement plans from previous report.

\*\* The annual program report should to be discussed and approved by department council

# **F. Approval of Annual Program Report**

|  |  |
| --- | --- |
| **Council / Committee** |  |
| **Reference No.** |  |
| **Date:** |  |